



**Waverley Borough Council**  
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To: All Members of the Council

Ben Bix, Democratic Services Manager

**Legal & Democratic Services**

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Calls may be recorded for training or monitoring

Date: 9 October 2023

Dear Councillor

**COUNCIL MEETING - TUESDAY, 17 OCTOBER 2023**

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 17 OCTOBER 2023** at **6.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

**Susan Sale**  
**Executive Head of Legal & Democratic Services & Monitoring Officer**



Agendas are available to download from Waverley's website ([www.waverley.gov.uk/committees](http://www.waverley.gov.uk/committees)), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

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**The meeting will be webcast and can be viewed by visiting [www.waverley.gov.uk/committees](http://www.waverley.gov.uk/committees)**

## **Agenda**

1. **Apologies for absence**

The Mayor to report apologies for absence.

2. **Minutes** (Pages 7 - 38)

To confirm the Minutes of the Ordinary Council meeting held on 18 July 2023, together with the Minutes of the Extraordinary Council meetings held on 29 August 2023.

3. **Declarations of Interest**

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. **Mayor's Announcements**

5. **Leader's Announcements**

6. **Questions from members of the public**

To respond to questions from members of the public, received in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 10 October 2023.

7. **Questions from Members of the Council**

To respond to any questions received from Members of the Council in accordance with Procedure Rule 11.2.

The deadline for receipt of questions is 5pm on Tuesday 10 October 2023.

8. **Cranleigh Leisure Centre New Build** (Pages 39 - 52)

**The Executive recommends that Council approves:**

- 1. That a revised capital budget of £31,137,252, as shown in the financial viability assessment at Exempt Annexe 1, be agreed and allocated to deliver a new-build Cranleigh Leisure Centre.**

9. **Financial Regulations Update** (Pages 53 - 136)

**The Audit and Risk committee recommends that Council adopt the updated Financial Regulations.**

10. **Licensing Act 2003 - Approval of the Council's Statement Of Licensing Policy** (Pages 137 - 176)

**The Licensing and Regulatory Committee recommend to Council that the Statement of Licensing Policy 2023-2028 be approved.**

11. **Quarterly Report on Urgent Decisions**

In accordance with Council Procedure Rule 15.3, the Leader of the Council shall report that one Special Urgency decision was made pursuant to Council Procedure Rule 14.2 in the preceding three month period.

21 September 2023 – Decision of the Leader of the Council to: **Award a Software Contract for Payroll and HR Administration.**

[Leader's decision on Thursday, 21st September, 2023](#)

12. **Motions** (Pages 177 - 178)

To consider one motion submitted in accordance with Procedure Rule 12.1:

**Collaboration Arrangements with Guildford Borough Council**

The deadline for receipt of motions was 5pm on Thursday 5 October 2023.

**Minutes of the Executive and Committees**

There shall be no debate on any item contained in the Minutes of the Executive or a Committee, but councillors may give notice in writing or e-mail to the Executive Head of Legal and Democratic Services

- (i) by noon on the working day prior to the day of the meeting, of a question, and give details of any question, or
- (ii) by noon on the day of the meeting of a statement they wish to make.

(PR11.8(a))

13. **Minutes of the Executive** (Pages 179 - 200)

To receive and note the approved Minutes of the Executive meetings held on 1 August 2023 and 5 September 2023.

14. **Exclusion of the press and public**

If necessary, to consider the following motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the Council agrees:

- (1) that the public be excluded from the meeting during consideration of the following matter on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the relevant paragraphs of the revised Part 1 of Schedule 12A to the Local Government Act 1972; and
- (2) that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.